

Our neighbourhood standards



What you can expect



business for neighbourhoods

We want to make sure that our neighbourhoods are good places to live. The following standards tell you how we will deal with the issues that you've told us really matter.



Maintaining grounds and gardens

We will do the following.

- We will cut the grass in our shared public areas (such as grass verges and communal gardens) from April to November. We try to do this every 14 to 21 working days, but sometimes it can be longer depending on the weather and how much work we have to do. Unfortunately, we cannot take the grass clippings away.
- We will cut the grass in elderly or disabled tenants' gardens if they meet certain conditions (for example, if they have no family nearby who could do this). This is a free service, but there is a waiting list as it is very popular.
- We will cut all of the hedges in these areas once a year.
- We will write to or visit anyone with an untidy garden (as explained under 'Tidy garden standard') and agree with them what they need to do to make it neater. We will then visit them within 28 days to make sure the garden is tidier.
- We will replace or remove all out-of-date and damaged Westlea signs within one month of you telling us about them.
- We will carry out essential work to any trees which are damaged or dangerous.





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We are trying out a 'Helping Hand Garden Service' for vulnerable and older residents, those with disabilities, and single parents. To find out more, phone the Grounds Maintenance Administrator on 01249 466023.

Tidy garden standard

Your garden is considered to be untidy if any of the following apply.

- The grass is long and untidy.
- There are lots of weeds or overgrown shrubs (particularly if this covers paths or boundaries).
- There is litter.
- Household items (for example, sofas) are left in the garden.
- There is dog, cat or other animal mess in the garden.
- Fences or gates are broken.
- Buildings such as sheds are falling apart.
- There are scrap cars or car parts in the garden.
- There are broken slabs and bricks in the garden.
- Meter cupboards are broken.
- Toys that are no longer used are left in the garden.



Rubbish

We will do the following.

- If we find large items of rubbish in shared areas inside blocks of flats we will put notices on them asking the owner to take them away. We will do this within two working days of finding out about it. If the owner does not take the items away, we will remove it within 10 working days and charge them for the cost of this.
- We will remove all large items of rubbish found in outdoor shared areas within five working days of finding out about them.
- We will regularly clean all shared bin areas.
- We will run waste and recycling events in our neighbourhoods.

Abandoned vehicles

If a car or other vehicle has been abandoned, we will do the following.

- If the vehicle is on land that we own and is dangerous (for example, if the glass in the windows is broken), we will remove it within one working day of you telling us about it.
- If the vehicle is on land that we own but is not dangerous, we will put a notice on it, within one working day of being told about it. We will then remove it within 57 working days. It takes this long because we have to get information from the Driver and Vehicle Licensing Agency (DVLA) and give the vehicle's owner the chance to take it away themselves. If the vehicle is not on land that we own, we will report it within 24 hours to the council that owns it. We will contact them every two weeks to check what they are doing to remove it. We will also give you a phone number and reference number so that you can contact the council yourself if you would like to.





Graffiti

We will remove:

- offensive graffiti (for example, racist language) within one working day of you telling us about it; and
- all other graffiti within 21 days of you telling us about it.

Criminal damage

We will investigate any report of criminal damage to shared or public areas, and tell you what we have done or are going to do about it, within 24 hours of you reporting it.

Other organisations

We will need to work with other organisations (such as the police and local councils) to tackle some of these issues. If we are waiting for another organisation to do something, we will contact you every two weeks to keep you up to date on what is happening.

How we will check that we are meeting these standards

We will do the following.

- We will visit your neighbourhood every month to make sure that there are no problems and check that we have done everything that we said we would do in that month.
- We will put information about what we do on our website at www.westlea.co.uk, in our newsletters and in 'HOME' magazine.
- We will carry out 'walkabouts' in your neighbourhood every three months. This will give you the opportunity to talk to your neighbourhood's housing officer about any issues you have. They will wear a Westlea coat or T-shirt so that you know who they are.
- We will tell you what we have done to put right any problems that you tell us about.
- We will tell you about improvements we have made. We will do this in 'HOME' magazine, our newsletters and on our website.

How you can help us

You can make your neighbourhood a better place to live by doing the following.

- Putting your bin bags in your bin.
- Putting your bin out on the right day.
- Getting rid of large items of rubbish by using your local council's 'bulk refuse' service (see the back of your tenancy handbook for contact details) or by taking them to your local household recycling centre.
- Telling us about any damage to areas that we own (for example, damage to our garages or bin stores), or other problems, as soon as possible.
- Recycling as much of your rubbish as you can.
- Keeping your garden tidy (please ask us if you need help to do this).
- Taking part in any clean-up campaigns that we run in the area.
- Letting us know if we are not keeping any of these promises.
- Telling us about any trees that you think may be unsafe.
- Parking in a way that does not cause difficulties for your neighbours.

There are some useful contact numbers for local councils on the back of your tenancy handbook.



Our neighbourhood standards leaflet

If you would like to have any part of this explained or translated, or in a different format such as in larger print, or on audio tape, please contact us on 01249 465465 to discuss your needs.

পাতিল মানবল পুস্তিকা

আপনি যদি এর কোন অংশের ব্যাখ্যা অথবা অনুবাদ চান, অথবা বড়ো ছ'পার অক্ষর, অথবা অডিও টেপের মতো অন্য কোন ভাষ্যতে চান তাহলে আপনার প্রয়োজনীয়তা আলোচনা করার জন্যে অনুগ্রহ করে 01249 465465 নম্বর ফোনে আমাদের সঙ্গে যোগাযোগ করুন।

“邻居标准”小册

倘若您希望我们对该杂志的任何部分给予解释或提供翻译，或以不同格式（如大字體或錄音帶）提供，請致電 01249 465465 聯絡我們，洽商您的需求。

“居民小区规范”小叶

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Ulotka o standardach sąsiedztwa.

Jeśli wymagają Państwo wyjaśnienia jakiegoś fragmentu albo jego tłumaczenia, albo w innym formacie, takim jak duży druk, albo na kasecie audio, proszę się z nami skontaktować pod numerem telefonu 01249 465465, aby przedyskutować Państwa potrzeby.

Mahalle standartları broşürü.

Herhangi bir kısmının izah edilmesini veya tercüme edilmesini, ya da iri harfler veya ses bantı gibi başka bir formatta verilmesini isterseniz, lütfen ihtiyaçlarınızı konuşmak için bu numaraya telefon edin: 01249 465465.



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